

Post: Healthcare Scientist Associate Practitioner for UK NEQAS/GenQA

PERSON SPECIFICATION

In order to be shortlisted you must demonstrate you meet all the essential criteria and as much of the desirable as possible. When a large volume of applications are received for a vacancy and most applicants meet the essential criteria then the desirable criteria is used to produce the shortlist.

Criteria	Essential	Desirable	How assessed
Personal Traits	<ul style="list-style-type: none"> To have a meticulous approach to work To have excellent people skills To have excellent communication skills 		I, R
Qualifications and Training	<ul style="list-style-type: none"> Educated to SCQF Level 8 e.g. HND in Biological Science or NVQ4 or equivalent level of knowledge 		A, C
Experience and Knowledge	<ul style="list-style-type: none"> Knowledge of Word, Excel and Outlook Awareness of genetics/genomics 	<ul style="list-style-type: none"> Practical experience of molecular biology Knowledge of principles and practice of EQA and IQC Experience in an NHS service Previous experience of supporting administration functions within a laboratory environment. 	A, C, I, R
Skills and/or Abilities	<ul style="list-style-type: none"> Good organisational skills with attention to detail. Able to work within a multidisciplinary team and previous experience of this Able to make efficient use of time and to complete workload and tasks to tight schedules Able to prioritise tasks Understanding of importance of confidentiality 	<ul style="list-style-type: none"> Able to organise own day to day workload 	A, I, R
Specific Job Requirements	<ul style="list-style-type: none"> Have a flexible approach to work Able to adapt to the changing needs of the unit Able to learn new skills and adapt to change in change in a changing environment Problem solving skills and ability to respond to unexpected issues and evaluate solutions Able to work with a high level of commitment to deliver the highest possible standard of service Able to accept responsibility for procedures within a working environment Able to work independently with minimal supervision 	<ul style="list-style-type: none"> Able to assess situations and suggest possible solutions in order to enhance the service Commitment to continuous quality improvement 	A, I, R

Key – how assessed

A = Application form	I = Interview
C = Copies of certificates	T= Test or exercise
P = Presentation	R = References